



SUPPLEMENTAL/BID BULLETIN NO. 1
For LBP-HOBAC-ITB-GS-20200928-01

PROJECT : **Fifty (50) Units Wrap Around Stickers for Lobby-Type ATM Enclosure with Acrylic Topper Box**

IMPLEMENTOR : **Procurement Department**

DATE : **December 18, 2020**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The prospective bidder/s who will participate in the bidding for the above project are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) Terms of Reference (Annex C), Specifications (Section VII), and Checklist of the Bidding Documents (Item No. 8 of the Eligibility and Technical Components) have been revised. Please see attached revised Annex C-1 to C-6 and specific sections of the Bidding Documents.


ALWIN I. REYES
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat

Technical Specifications

Specifications	Statement of Compliance
<p>Wrap-Around Stickers for 50 units Lobby-Type ATM Enclosure with Acrylic Topper Box</p> <p>Specifications and other requirements per attached Annexes C-1 to C-6.</p> <p>For current and past suppliers of signages for LANDBANK, they must have satisfactory performance in their dealings with LANDBANK for the past twelve (12) months (reckoned from the date of issuance of the Certificate of Satisfactory Performance).</p> <p>The following documents shall be included in the Eligibility and Technical Component PDF File:</p> <ul style="list-style-type: none"> a) Certification from the film manufacturer or back-to-back certification, evidencing that the bidder is an authorized converter/fabricator of the brand being offered. b) Detailed Technical Specifications (showing dimensions and type of materials that will be used) printed on the bidder's official letterhead and signed by authorized representative. c) Shop Drawings (showing detailed dimensions with reference to the overall design of the item) printed on the bidder's official letterhead and signed by authorized representative. 	<p>Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each Specification preferably stating the corresponding performance parameter of the product offered.</p> <p>Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.</p> <p style="text-align: center;">Please state here either "Comply" or "Not Comply"</p>

<p>d) Certificate of Satisfactory Performance issued by the Head, Project Management and Engineering Department (PMED) not earlier than thirty (30) calendar days prior to the deadline of submission of bid (applicable only for current and past suppliers of signages for LANDBANK). The Certificate shall still be subject to verification during evaluation of bid.</p> <p>NOTE: Certificate of Satisfactory Performance shall be requested in writing from Mr. Enrico D.J. Samaniego, Head of PMED at 24th Floor, LANDBANK Plaza Building (Tel. No.: 8405-7362), at least five (5) working days prior to the submission of quotation.</p> <p>Non-submission of the abovementioned documents may result in bidder's disqualification.</p>	<p>Please state here either "Comply" or "Not Comply"</p>
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Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

- **The Eligibility and Technical Component shall contain documents sequentially arranged as follows:**

- **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); or all of the following:
 - Registration Certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as stated in the Bidding Documents;
 - Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas; and
 - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Eligibility Documents

2. Original duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Original duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6)
4. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar

or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).

5. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).
6. Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission or Original copy of Notarized Bid Securing Declaration
7. Section VI – Schedule of Requirements with signature of bidder's authorized representative.
8. **Revised Section VII –Specifications with response on compliance and signature of bidder's authorized representative.**

Financial Eligibility Documents

9. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
10. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

o **Eligibility Documents – Class "B"**

11. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.

12. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
13. Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

Other documentary requirements under RA No. 9184 (as applicable):

- [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

○ **Technical Documents**

14. Certification from the film manufacturer or back-to-back certification, evidencing that the bidder is an authorized converter/fabricator of the brand being offered.
15. Detailed Technical Specifications (showing dimensions and type of materials that will be used) printed on the bidder's official letterhead and signed by authorized representative.
16. Shop Drawings (showing detailed dimensions with reference to the overall design of the item) printed on the bidder's official letterhead and signed by authorized representative.
17. Certificate of Satisfactory Performance issued by the Head, Project Management and Engineering Department not earlier than thirty (30) calendar days prior to the deadline of submission of bid (applicable only for current and past suppliers of signage for LANDBANK). The Certificate shall still be subject to verification during the evaluation of bid.

○ **Post-Qualification Documents – [The bidder may submit the following documents within five (5) calendar days after receipt of Notice of Post-Qualification]:**

18. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
19. Latest Income Tax Return filed manually or through EFPS.

Financial Component (PDF File)

- ***The Financial Component shall contain documents sequentially arranged as follows:***
 1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
 2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).

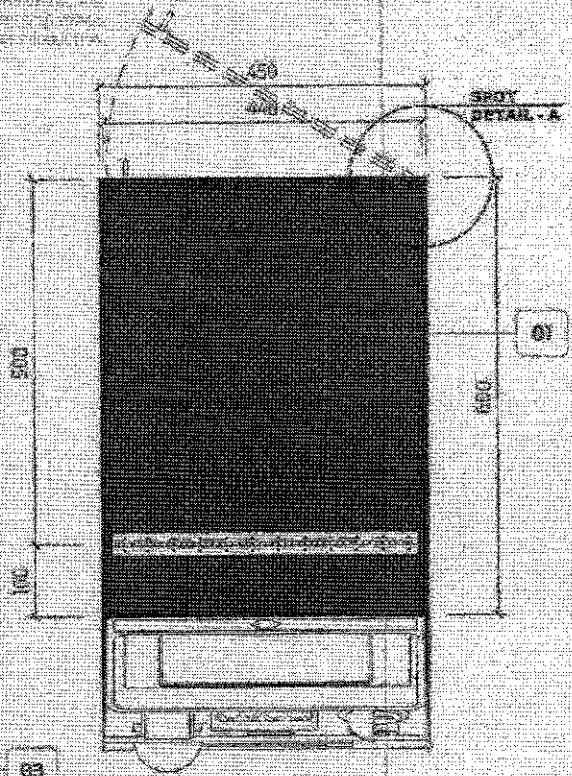
NOTES:

CLASS D



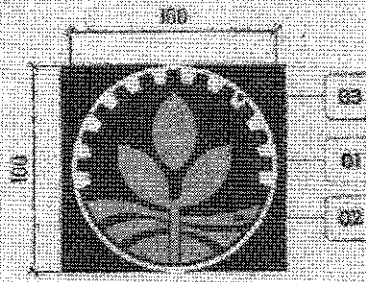
SPECIFICATION:

- 5mm THK. OPAQUE WHITE ACRYLIC SHEET
- 3mm THK. GREEN ALUMINUM COMPOSITE PANEL
- TRANSLUCENT FILM STICKERS WITH COMPUTER CUT-OUT LOGO AND LETTERS PROVIDE FILM OVER LAMINATE (SEE COLOR GUIDE)



TOP

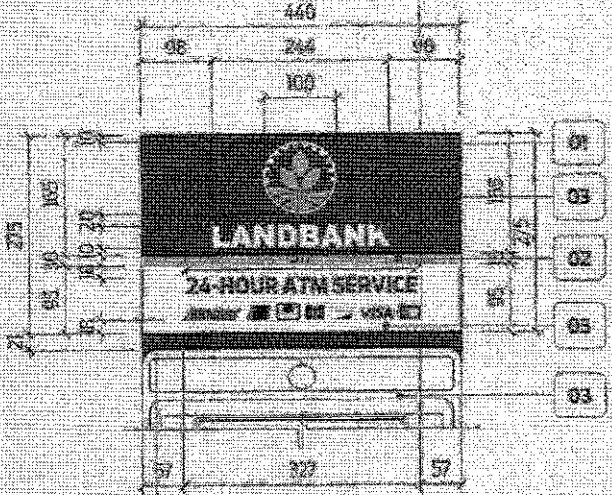
SCALE: 3:10M



PERSPECTIVE LOGO

SCALE: 1:5M


COLOR GUIDE	FONT TYPE
01 GREEN - PANTONE No. 355C	LANDBANK 28mm ANTI BLACK
02 GOLD - PANTONE No. 810C	24-HOUR ATM SERVICE 23mm ANTENNA CONDENSED BOLD
03 WHITE - ACRYLIC OPAQUE WHITE	Withdraw cash 36mm
04 WHITE - PANTONE No. 11-06 10X (BRIGHT WHITE OR APPROVED EQUAL)	Inquire balance 36mm
	Pay bills 29mm
	Transfer funds 38mm
	Change PIN 30mm
	ANTENNA CONDENSED LIGHT



FACE

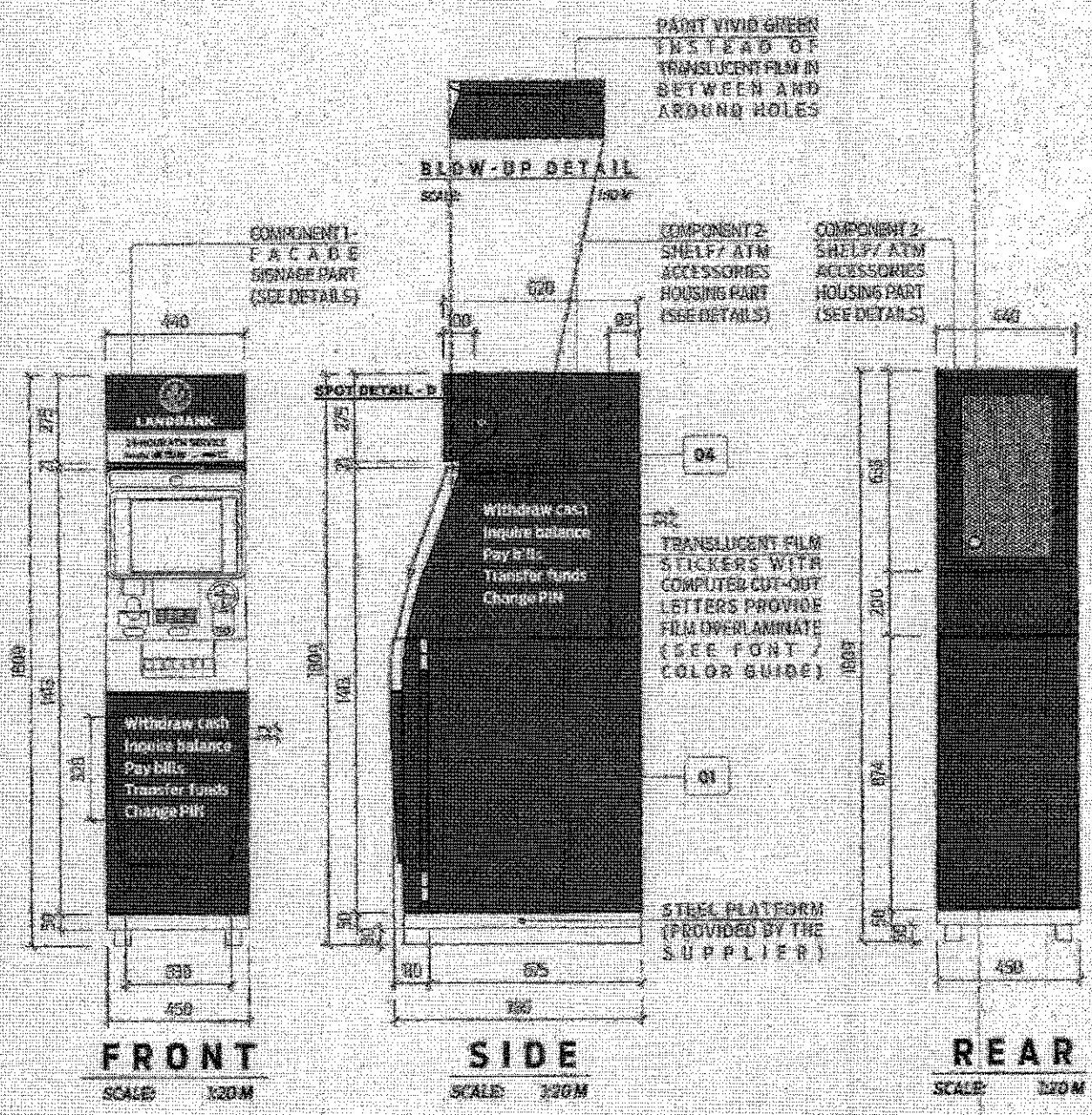
SCALE: 1:10M


NOTE:
VARIOUS LOGOS TO BE PROVIDED BY PMER

 <p>LAND BANK OF THE PHILIPPINES PROJECT MANAGEMENT & ENGINEERING DEPT. MORONG CIRCLE, COMMERCE CENTER, MARIKINA CITY</p>	<p>WORK: LG-HOR 58226 (2020) OFF-SITE ATM WRAP-AROUND SIGNER WRAP BUILT-UP COMPARTMENT LANDBANK STANDARD DETAILS & SPECIFICATIONS</p> <p>RECOMMENDING APPROVAL: <i>[Signature]</i> SPECIAL AGENT IN CHARGE MORONG, MARIKINA CITY</p>	<p>DESIGN: EDC - PMED</p> <p>DATE: 01 September 20</p> <p>CHECKED: <i>[Signature]</i></p> <p>REVISIONS: <i>[Signature]</i></p>	<p>Project No. WA-10F5</p>
		<p>DATE: 01 September 20</p> <p>CHECKED: <i>[Signature]</i></p> <p>REVISIONS: <i>[Signature]</i></p>	

NOTES:

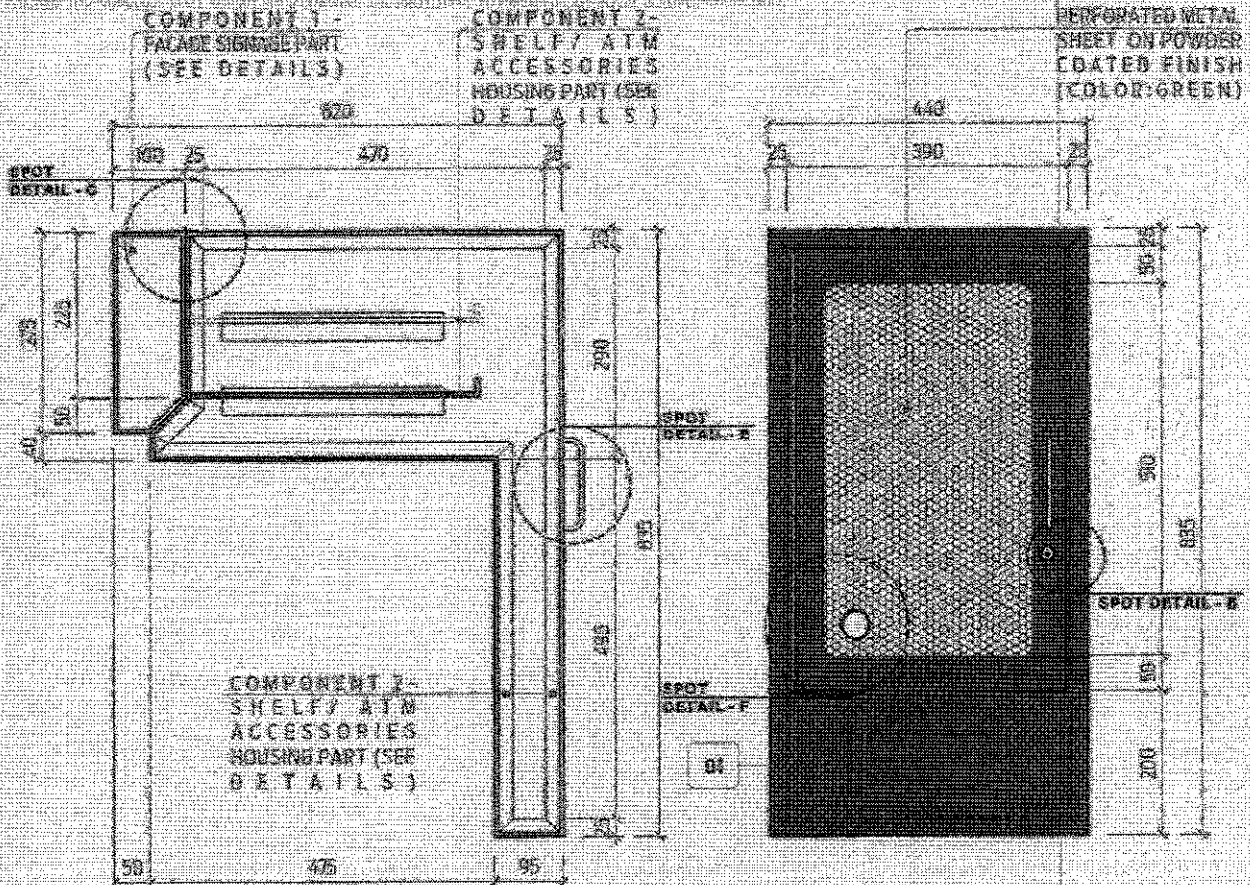
CLASS D



 <p>LAND BANK OF THE PHILIPPINES PROJECT MANAGEMENT & ENGINEERING DEPT. MORAY BLVD. PASAY, CORNER CUBAO ST., PASAY, MANILA</p>	<p>TITLE: LEMON 65524 (2020) OFFSITE ATM WRAP-AROUND STICKER WITH BLOW-UP COMPARTMENT</p> <p>LAND BANK STANDARD DETAILS & SPECIFICATIONS</p> <p>RECOMMENDING ARCHITECT:</p> <p><i>[Signature]</i> ENGR. JOY SAMPAGAN HEAD/PE</p>	<p>DESIGN: TSU-14620</p> <p>DRAWN: ALBINA</p> <p>CHECKED: M. P. P. P. P.</p> <p>REVIEWED: J. VISLAGE</p>	<p>SHEET NO.</p> <p>WA-20F5</p>	
	<p>DATE: 10/10/2020</p>	<p>CHECKED: M. P. P. P. P.</p>	<p>REVIEWED: J. VISLAGE</p>	

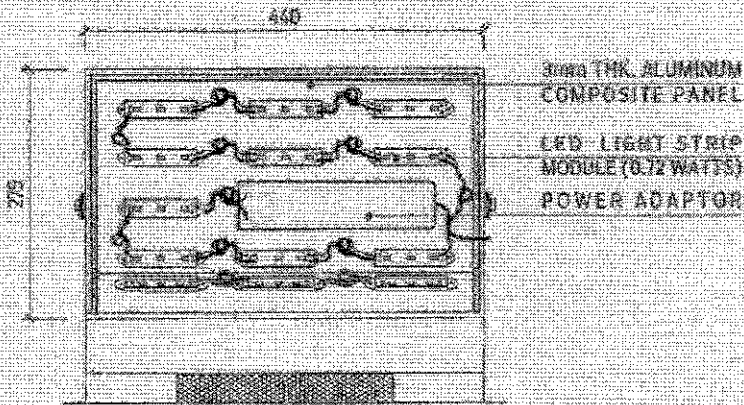
NOTES:

CLASS D



SECTION REAR
COMPARTMENT DETAIL

SCALE: 1/10M



LIGHTING LAYOUT

SCALE: 1/3M



LAND BANK OF THE PHILIPPINES
PROJECT MANAGEMENT & ENGINEERING DEPT.

SARANAYAN DRIVE, PASAY CITY, METRO MANILA

TITLE: LE-NOR GREEN (2018) OFFSITE ATM
WRAP-AROUND STICKER WITH BUILT-UP
COMPARTMENT.
LAND BANK STANDARD DETAILS & SPECIFICATIONS

PREPARED BY: *[Signature]*
REVIEWED BY: *[Signature]*
CHECKED BY: *[Signature]*
APPROVED BY: *[Signature]*

DESIGNER: *[Signature]* (RED - PNEY) (GREEN - AG)

DRAWN: *[Signature]* (AETCPA)

DATE: 21 September 20

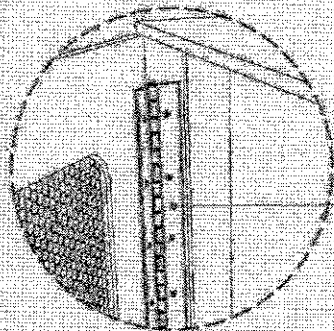
CHECKED: *[Signature]* (MAYOR)

REVISION: *[Signature]* (JRSJANG)

WA-30F5

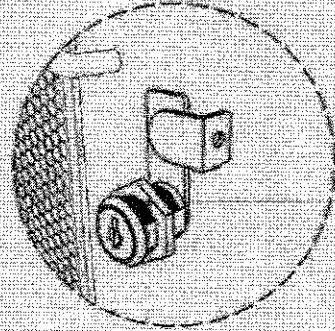
NOTES:

CLASS D



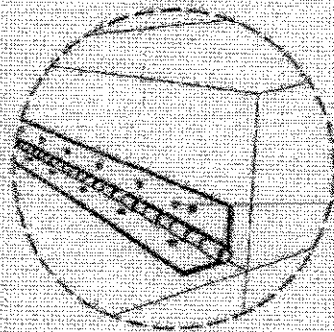
1.5mm THK x 50mm x
1800mm HEAVY
DUTY PIANO
HINGE FOR REAR
SERVICE DOOR (PAINT
COLOR: VIVID GREEN)

SPOT DETAIL-A



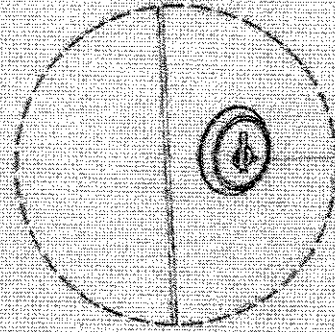
22 - 24 mm Ø
STAINLESS STEEL
CAM LOCK WITH
ACCESSORIES

SPOT DETAIL-B



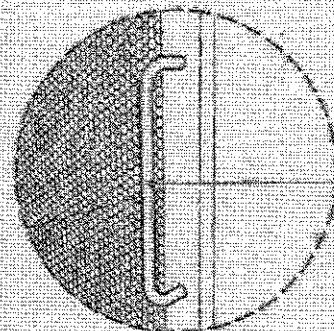
1.5mm THK x 50mm x
1800mm HEAVY
DUTY PIANO
HINGE FOR FRONT
SERVICE DOOR (PAINT
COLOR: VIVID GREEN)

SPOT DETAIL-C



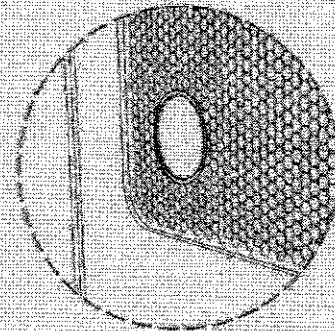
32mm x 65mm
STAINLESS STEEL
CYLINDER PADLOCK
WITH ACCESSORIES

SPOT DETAIL-D



8mm Ø x 93mm x
100mm STAINLESS
STEEL DOOR HANDLE


SPOT DETAIL-E



40mm Ø HOLE FOR
CABLE WIRES (PROVIDE
ESCAPE HOLE PLATE AT
THE EDGE OF HOLE)

SPOT DETAIL-F

ACCESSORIES DETAIL

 <p>LAND BANK OF THE PHILIPPINES PROJECT MANAGEMENT & ENGINEERING DEPT. 1000 N. DEL MONTE, CORNER DAVOS ST., MAKATI, MANILA</p>	<p>DATE: LT-NCR 88224 (2020) OPPOSITE ATW WRAP AROUND STICKER WITH BUILT-UP COMPARTMENT LAND BANK STANDARD DETAILS & SPECIFICATIONS</p>	<p>DESIGN: TSD - MED DRAWN: YES - ALESSA DATE: 05-10-2023 CHECKED: [Signature] REVIEWER: JMS/ALG</p>	<p>SHEET NO: WA-40F5</p>	
	<p>RECOMMENDING APPROVAL: [Signature] ENGR. CES. GABRIEL S. O. HEAD, WEST</p>			

GENERAL NOTES:

1. Supplier must be an authorized converter of the brand of translucent film and should provide certification from the manufacturer (i.e. 3M or Avery, etc.).
2. Warranty shall be as follows:
 - a. Converter/Supplier to submit warranty certificate of 5 years on the translucent film against discoloration/ color fading and adhesion.
 - b. Converter/Supplier to submit warranty certificate of 3 years against any defect in product and workmanship from the converter.
3. Application of translucent film onto acrylic surface and the unit shall be seamless.
4. Graphics cutting of translucent film shall be done with computer cutter (manual cutting shall not be allowed nor accepted).
5. For approval prior to production/ fabrication, supplier to submit detailed drawing and prototype to PMED once. Same must be printed on A4 size paper with the supplier's official letterhead.
6. Supplier to coordinate with the end-user for the schedule of mobilization/ delivery of the said item.
7. Supplier to submit (as part of the documentary requirements) to PMED the photos of actual installed items (close-up and different views of the said item) for issuance of Certificate of Satisfactory Performance.

SPECIFICATIONS:

I. TRANSLUCENT STICKERS

ITEM	DESCRIPTION
Type	matte surface translucent cast vinyl films
Thickness	without adhesive - 2 mils (50.8 micron) or 50.8 micron with adhesive - 3 mils (76.2 micron) or 76.20 micron

B. BUILT-UP ACRYLIC CASING, FRAME AND BACKING


ITEM	DESCRIPTION
Component 1- Facade/ Storage Part	6mm Thk. Opacis White Acrylic Sheet with 1 LED Light Strip Modules (0.72 watts w/ 9H power adaptor) and 5mm Thk. Opacis White Acrylic Sheet Backing (for signage design - See details)
Component 2- Shelf/ ATM Accessories Housing Part	3mm Thk. Aluminum Composite Panel (Color: green) with Translucent Sticker (3m or Avery or equivalent) - ca. 25mm x 25mm Square Tubing Framing with Perforated Metal Sheet Powder-coated (Color: green - pattern to provide no. 355.) Rear Panel Char with Hole/ Slots, Handle and Lockset (See detailed drawings)

III. COLOR GUIDE

ITEM	DESCRIPTION
GREEN	PANTONE No. 355 C or 3M Verde Green (3550-150) or AVERY Forest Green (5560-0M) or approved eq.
GOLD	PANTONE No. 130 C or 3M MerGold (3630-75) or AVERY Golden Yellow (5510-01-0M) or approved eq.
OP WHITE	Acrylic Opacis White
3M WHITE	PANTONE NO. 11-06 1CP (bright white) 3M WHITE (3630-20) / AVERY White (5590-0M) / approved eq.

IV. LIGHTING SYSTEMS

ITEM	DESCRIPTION
LED LIGHT	LED LIGHT STRIP MODULE (0.72 WATTS)

 <p>LAND BANK OF THE PHILIPPINES PROJECT MANAGEMENT & ENGINEERING DEPT. 100 MIA DEL PUERTO, CORNER OF QUINTOS ST., MAKATI BRANCH</p>	<p>ATM UNIT NO. 20224 (2024) OFFSITE ATM WITH 4P-AROUND SIGNAGE WITH BUILT-UP SIGNAGE DESIGN LAND BANK STANDARD DETAILS & SPECIFICATIONS</p> <p>RECOMMENDING APPROVAL: <i>[Signature]</i> ENRICA S. BARRALDO HEAD, PMED</p>	<p>DESIGN: TOS-ALDO</p> <p>DRAWN: <i>[Signature]</i> AGSORA</p> <p>DATE: 01 September 20</p> <p>CHECKED: <i>[Signature]</i> MENDOZA</p> <p>REVIEWED: <i>[Signature]</i> BASILANO</p>	<p>SHEET NO: WA-50F5</p>
		<p>APPROVED: <i>[Signature]</i></p>	

Land Bank of the Philippines
2020 Lobby Type ATM Dress-up Specifications
As of December 11, 2020

1. The supplier shall adhere to the designs and other specifications set by PMED (please see attached).
2. Installation shall be conducted at the ATM vendor's warehouse or at any site located in Metro Manila. Any expenses shall be for the account of the supplier.
3. The supplier shall provide pictures of each completed installation of wrap-around sticker and topper together with the ATM serial number for reference purposes.
4. A negative Antigen Rapid Test result (for COVID-19) must be submitted whenever the supplier will perform the supply, delivery and installation activities in DHL where the ATMs are being warehoused. The expenses that will be incurred for such test shall be for the account of the supplier.

Note: Per DHL, the Rapid Test result will be valid for 14 days from date of test.